

Kentucky Employability Certificate



KYAE Application

Please print clearly in ink.

In order to receive a KEC for each applicant, the applicant must score at the following levels on all three assessments:

Silver Level KEC Minimum Score
 Reading for Information: 4
 Locating Information: 4
 Applied Math: 4

Gold Level KEC Minimum Score
 Reading for Information: 5
 Locating Information: 5
 Applied Math: 5

Applicant Name (as it should appear on certificate)	Social Security Number	Applicant Zip Code	Certificate Level (Gold or Silver)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

REQUESTER INFORMATION

Agency Name: _____ Agency Contact: _____
 Agency Address: _____

 Street Address – No Post Office Boxes

 City / State / Zip

 Contact Phone: _____
 Location Code: _____
 DATE: _____
 Please check if correctional institution: _____

OFFICE USE ONLY

Date Received: _____

Date Processed: _____

Date Issued: _____

Please FAX your completed application and official proof of scores to 866-237-3094.

This is a secure fax line. Requests sent to any other fax number will not be honored.
 Your application will be processed and mailed within 10 working days from date of receipt.

Kentucky Employability Certificate



KYAE Application (continued)

Applicant Name (as it should appear on certificate)	Social Security Number	Applicant Zip Code	Certificate Level (Gold or Silver)
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			